



## **FORWARD PLAN OF KEY DECISIONS**

1 July 2012 – 31 October 2012

## **What is the Forward Plan?**

The Forward Plan is a list of the key decisions the Authority intends to take during the period 1 July 2012 – 31 October 2012. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

## **What is a Key Decision?**

A Key decision, as defined in the Council's Constitution is an executive decision which is likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising 2 or more wards

## **What does the Forward Plan tell me?**

The Plan gives information about:

what key decisions are coming forward in the next four months  
when those key decisions are likely to be made  
who will make those decisions  
what consultation will be undertaken  
who you can make representations to

## **Who takes key decisions?**

Under the Authority's Constitution, key decisions are taken by the Executive Board or Officers acting under delegated powers.

## **Who can I contact?**

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item. In addition, the last page of the Forward Plan gives a complete list of all Executive Board members.

## **How do I make contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact, please ring Leeds City Council and staff there will be able to assist you:

**Leeds City Council - Telephone: 0113 2474357**

## **How do I get copies of agenda papers?**

The agenda papers for Executive Board meetings are available five working days before the meeting from:

Governance Services, Civic Hall, Portland Crescent, Leeds, LS1 1UR

Telephone: 0113 2474350

Fax: 0113 3951599

Email: [cxd.councilandexec@leeds.gov.uk](mailto:cxd.councilandexec@leeds.gov.uk)

On occasions, the papers you request may contain exempt or confidential information. If this is the case, it will be explained why it will not be possible to make copies available.

### **Where can I see a copy of the Forward Plan?**

The Plan can be found on the Leeds City Council Website [www.leeds.gov.uk](http://www.leeds.gov.uk). The Plan is regularly updated and for legal reasons is formally published on a monthly basis on the following dates:

#### **2012/13**

17 <sup>th</sup> May 2012	16 <sup>th</sup> November 2012
15 <sup>th</sup> June 2012	17 <sup>th</sup> December 2012
17 <sup>th</sup> July 2012	17 <sup>th</sup> January 2013
17 <sup>th</sup> August 2012	14 <sup>th</sup> February 2013
17 <sup>th</sup> September 2012	15 <sup>th</sup> March 2013
17 <sup>th</sup> October 2012	16 <sup>th</sup> April 2013

### **About this publication**

For enquiries about the Forward Plan of Key Decisions please:

E-mail: [cxd.councilandexec@leeds.gov.uk](mailto:cxd.councilandexec@leeds.gov.uk) or telephone: 0113 247 4357

Visit our website [www.leeds.gov.uk](http://www.leeds.gov.uk) for more information on council services, departments, plans and reports.

This publication can also be made available in Braille or audio cassette. Please call: 0113 247 4357

If you do not speak English and need help in understanding this document, please phone: 0113 247 4357 and state the name of your language.

We will then make arrangements for an interpreter to contact you. We can assist with any language and there is no charge for interpretation.

(Bengali):-

যদি আপনি ইংরেজীতে কথা বলতে না পারেন এবং এই দলিলটি বুঝতে পারার জন্য সাহায্যের দরকার হয়, তাহলে দয়া করে 0113 2243462 এই নম্বরে ফোন করে আপনার ভাষাটির নাম বলুন। আমরা তখন আপনাকে লাইনে থাকতে বলে কোন দোভাষীর (ইন্টারপ্রিটার) সাথে যোগাযোগ করব।

(Chinese):-

凡不懂英語又須協助解釋這份資料者，請致電 0113 22 43462 並說明本身所需語言的名稱。當我們聯絡傳譯員時，請勿掛斷電話。

(Hindi):-

यदि आप इंग्लिश नहीं बोलते हैं और इस दस्तावेज़ को समझने में आपको मदद की जरूरत है, तो कृपया 0113 224 3462 पर फ़ोन करें और अपनी भाषा का नाम बताएँ। तब हम आपको होल्ड पर रखेंगे (आपको फ़ोन पर कुछ देर के लिए इंतज़ार करना होगा) और उस दौरान हम किसी इंटरप्रिटर (दुभाषिए) से संपर्क करेंगे।

(Punjabi):-

ਅਗਰ ਤੁਸੀਂ ਅੰਗਰੇਜ਼ੀ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਹ ਲੇਖ ਪੱਤਰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਿਰਪਾ ਕਰ ਕੇ 0113 22 43462 'ਤੇ ਟੈਲੀਫ਼ੋਨ ਕਰੋ ਅਤੇ ਅਪਣੀ ਭਾਸ਼ਾ ਦਾ ਨਾਮ ਦੱਸੋ। ਅਸੀਂ ਤੁਹਾਨੂੰ ਟੈਲੀਫ਼ੋਨ 'ਤੇ ਹੀ ਰਹਿਣ ਲਈ ਕਹਾਂਗੇ, ਜਦ ਤਕ ਅਸੀਂ ਦੁਭਾਸ਼ੀਏ (Interpreter) ਨਾਲ ਸੰਪਰਕ ਬਣਾਵਾਂਗੇ।

(Urdu):-

اگر آپ انگریزی نہیں بولتے ہیں اور آپ کو یہ دستاویز سمجھنے کیلئے مدد کی ضرورت ہے تو براہ مہربانی اس نمبر 0113 22 43 46 2 پر فون کریں اور ہمیں اپنی زبان کا نام بتائیں۔ اس کے بعد ہم آپ کو لائن پر ہی انتظار کرنے کیلئے کہیں گے اور خود ترجمان (انٹرپرائز) سے رابطہ کریں گے۔

**LEEDS CITY COUNCIL**

**FORWARD PLAN OF KEY DECISIONS**

For the period 1 July 2012 to 31 October 2012

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
The Manufacture, Supply and Installation of Passenger Lifts, Stair Lifts and through the Floor Lifts to Leeds City Council Buildings Property Maintenance's procurement exercise for the award of a framework contract for the manufacture. Supply and installation of passenger lifts, stair lifts and through the floor lifts to Leeds Council Buildings	Chief Commercial Services Officer	1/7/12	None	The award report from the tender process	sarah.martin@leeds.gov.uk

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<p>FIRE SAFETY WORKS IN SCHOOLS 2012/13 Approval of a programme of fire safety works in Hugh Gaitskell, Pool C/E, Wetherby St James and Bramley St Peters C/E Primary Schools. This work is to commence during the 2012/13 financial year, and the associated approval to incur expenditure.</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>Consultation with schools.</p>	<p>Design and Cost report (to be submitted)</p>	<p>alex.macleod@leeds.gov.uk</p>
<p>Collection of Local Taxation Approval of Council Tax and Business Rate write offs for period 1<sup>st</sup> October 2011 to 31<sup>st</sup> March 2012.</p>	<p>Director of Resources</p>	<p>1/7/12</p>	<p>Chief Financial Officer</p>	<p>Report on values and type</p>	<p>david.levitt@leeds.gov.uk</p>



Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request to enter into a 3(+1+1) year Service Level Agreement with Adult Social Care Mental Health for the Mental Health Housing Support service</p> <p>Approval required to enter into a 3(+1+1) year Service Level Agreement with Adult Social Care Mental Health for the Mental Health Housing Support service</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Consultation has been undertaken as part of the sector review of housing related support services for people with mental health</p> <p>Who With?: Existing service users, prospective service users, current service providers, partner agencies and other key stakeholders</p>	<p>Report to be presented to Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>

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Design and Cost report for Passenger Transport replacement vehicles Director of Resources is asked to approve the purchase of twelve wheelchair accessible vehicles, to replace twelve vehicles which were originally due for replacement January 2011.	Director of Resources	1/7/12	There is no requirement for corporate consultation though the drivers have been consulted as to the changes to vehicle specification. If the request is approved, customers will also be consulted as to requirements.	Associated report	julie.hatton@leeds.gov.uk
Yewtree and Rosewood Extra Care Provision To award a contract to Methodist Homes Association to provide 65 housing tenancies for older people residing in the Moor Allerton extra care housing provision	Director of Adult Social Services	1/7/12	Project Board and the Health and Social Care Executive Board Member	Report to the Director of Adult Social Services	susan.gamblen@leeds.gov.uk

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<p>Award of contract to Leeds Partnership Foundation Trust for the care and support services to adults with learning disabilities To invoke contract procedure rule 31.4 (to allow waiver of contracts procedure rule 13)</p>	<p>Director of Adult Social Services</p>	<p>1/7/12</p>	<p>Department of Health requirement for 2011/12. The following boards were advised of the requirement:</p> <ul style="list-style-type: none"> <li>• Council Executive Board Report 2009</li> <li>• Joint Commissioning Strategic Board April 2009</li> <li>• Leeds Learning Disability Partnership Board 19 June 2009</li> </ul>	<p>Report to the Director of Adult Social Services</p>	<p>janet.wright@leeds.gov.uk</p>

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<p>Waste Solution for Leeds - Residual Waste Treatment PFI Project - Final Business Case and Contract Award</p> <p>Approve the submission of the Final Business Case (FBC) to DEFRA and approval of contract award including execution of contract documents and all land disposal authorisations for the project.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Elected Members, LCC Internal Stakeholders, DEFRA (Central Government Sponsoring Department)</p>	<p>Delegated decision report</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>
<p>Collection of debts other than local taxation</p> <p>Approval of write offs for debts other than local taxation for period 1<sup>st</sup> April 2011 to 31<sup>st</sup> March 2012.</p>	<p>Director of Resources</p>	<p>1/7/12</p>	<p>Heads of Finance</p>	<p>Report on values and type</p>	<p>david.levitt@leeds.gov.uk</p>

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<p>Approval to extend the framework contract for the supply of Taxi and Private Hire Operators from 1st August 2012 to July 2014 The Chief Commercial Services Officer is recommended to approve the extension to the framework in accordance with the contracts terms and conditions from August 2012 to July 2014</p>	<p>Chief Commercial Services Officer</p>	<p>1/7/12</p>	<p>Consultation with the existing Taxi and Private hire contractors is on going and they are aware of the intention to extend the existing contract.</p>	<p>Report of Julie Hatton, Head of Passenger Transport. Approval to extend the Framework contract for the supply of Taxi and Private hire contractors from 1st August 2012 to July 2014</p>	<p>julie.hatton@leeds.gov.uk</p>
<p>Library Materials procurement The appointment of a selected supplier to provide library materials for a period of up to 5 years.</p>	<p>Chief Officer Libraries, Arts and Heritage</p>	<p>1/7/12</p>	<p>Procurement</p>	<p>N/A</p>	<p>richard.hart@leeds.gov.uk</p>

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S106 Thorpe Lane / Bradford Road Junction Permission to finance construction of the Thorpe Lane scheme, an intrinsic part of the S106 agreement with the Sharpe Lane, Middleton Development.	Chief Officer (Highways and Transportation)	1/7/12	Member consultation, Stage 2 Safety Audit and internal consultation has taken place	Report	Sabby.khaira@leeds.gov.uk

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<p>Request authorisation from the Director of Environment and Neighbourhoods to implement the procurement recommendations for the floating support services resulting from the conclusion of the Homeless Sector Review</p> <p>The total cost for these floating services is approximately £2.2 million per annum. It is anticipated that efficiencies will be made through remodelling and tendering activity.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Consultation has been undertaken with key stakeholders as part of the Sector Review process.</p>	<p>Report to be presented to Delegated Decision Panel</p>	<p>neil.evans@leeds.gov.uk</p>

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<p>Request authorisation from the Director of Environment and Neighbourhoods to implement the procurement recommendations for the Building Based Services resulting from the conclusion of the Homeless Sector Review. The total current cost for these building based services is approximately £2.2 million per annum. It is anticipated that efficiencies will be made through remodelling and tendering activity.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Consultation has been undertaken with key stakeholders as part of the Homeless Sector Review process.</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>neil.evans@leeds.gov.uk</p>



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<p>LTP Highway Maintenance Additional Funding To inject external funding in to the capital programme, seek authority to spend and approve the highway maintenance work to be delivered with this money.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/7/12</p>	<p>Councillors will be informed of work to be done in their ward on this programme. Funding has already been approved by WYPTA for specific schemes.</p>	<p>Report to Chief Officer (Highways and Transportation)</p>	<p>andrew.bellamy@leeds.gov.uk</p>
<p>Extension of Gas Contract from 1.10.13 to 30.09.2014 To approve the decision to extend the gas contract by a further 12 months. To settle the outstanding percentage volumes of energy to take advantage of the currently favourable forward energy prices.</p>	<p>Director of City Development</p>	<p>1/7/12</p>	<p>Corporate Procurement Unit, Treasury Management.</p>	<p>Design and Cost report</p>	<p>Simeon Perry pete.lynes@leeds.gov.uk</p>

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<p>A653 Dewsbury Road junction with A6029 Rein Road, Tingley - Proposed pedestrian crossing facilities</p> <p>To seek approval to incur expenditure and undertake the detailed design and implementation of a pedestrian crossing on the A653 Dewsbury Road junction with A6029 Rein Road, Tingley.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/7/12</p>	<p>Morley South Ward Members</p>	<p>None</p>	<p>nick.borras@leeds.gov.uk</p>
<p>Implementing a new children's services structure through the restructure of existing provision</p> <p>To take one or more decisions in connection with the proposals for the new structure including the restructure of existing provision</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>Staff, Trade Unions</p>	<p>Delegated Decision Report and relevant structure charts</p>	<p>Nigel Richardson, Director Children's Services nigel.richardson@leeds.gov.uk</p>

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<p>Leeds Local Implementation Plan supporting document for the West Yorkshire Local Transport Team Report requesting authority for approval of the supporting document for Leeds setting out details of the strategy and implementation proposals for Leeds included in the West Yorkshire Local Transport Plan.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/7/12</p>	<p>The document sets out issues and proposals that have been consulted on as part of the Local Transport Plan preparation process which has included Members and stakeholders</p>	<p>Delegated decision report</p>	<p>andrew.hall@leeds.gov.uk</p>
<p>Asbestos Removal Contract To agree the service provision for Asbestos removal within Aire Valley homes and West North West homes from 1<sup>st</sup> July 2012.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Previously undertaken: The in house contractor, Property Maintenance has been consulted on the proposal for service provision post June 2012.</p>	<p>Internal SLA</p>	<p>Simeon Perry simeon.perry@leeds.gov.uk</p>

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<p>Request to invoke Contract Procedure Rule 25.6 to vary the framework contract for the supply and management of Temporary Accommodation services</p> <p>This report requests approval to increase the minimum number of properties for which each provider on the Temporary Accommodation framework contract is guaranteed payment. This will alter the minimum contractual commitment from £353,320 per annum to £706,640 per annum but is not expected to result in any additional expenditure.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>This decision requests approval to vary the minimum guarantee of properties for an existing service. The variation will increase the minimum stated within the contract but will not have any affect clients accommodated within the service.</p>	<p>n/a</p>	<p>luke.myers@leeds.gov.uk</p>

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Construction Skills Commissioning	Director of Environment and Neighbourhoods	1/7/12	Jobcentre Plus, Members, existing/potential providers	Delegated decision report	jane.hopkins@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request to invoke the first 12 month extension for the existing 3(+1+1) Service Level Agreement with Adult Social Care Learning Disabilities for the Independent Living Project (ILP) Services. Authorisation to invoke the first 12 month extension for the existing 3(+1+1) Service Level Agreement with Adult Social Care Learning Disabilities. This is for the following services:</p> <ul style="list-style-type: none"> <li>• East North East 24/7 ILP</li> <li>• South South East 24/7 ILP</li> <li>• West North West 24/7 ILP</li> </ul> <p>The approximate value of the 12 month extension is £3,113,533.83.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>This is to invoke the first year extension as consultation was undertaken previously when the Service Level Agreement was approved to CB and DDP in 2009.</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>neil.evans@leeds.gov.uk</p>

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<p>Recommendations and outcomes arising from the Strategic Sector Review for the future provision of housing related support services for Young People.</p> <p>Authorisation from the Director of Environment and Neighbourhoods to implement the recommendations and outcomes of the Strategic Sector Review for the future provision housing related support services for Young People.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>n/a</p>	<p>Report to be presented to the Commissioning Body and the Director</p>	<p>neil.evans@leeds.gov.uk</p>

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Request to implement a framework contract arrangement for provision of Supervised Consumption service in Pharmacies Request to implement a framework contract arrangement for provision of Supervised Consumption service in Pharmacies	Director of Environment and Neighbourhoods	1/7/12	None	Delegated Decision Report	neil.evans@leeds.gov.uk



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Request to enter into the first 1 year extension period to the existing 3(+1+1) year service level agreement with Adult Social Care Mental Health Approval required to enter into the first 1 year extension period to the existing 3(+1+1) year service level agreement with Adult Social Care Mental Health for the three Transitional Housing Unit services, the Sustainment Team Floating Support Service and the Sustainment Team Accommodation Based Service.	Director of Environment and Neighbourhoods	1/7/12	Consultation has been undertaken as part of the sector review of housing related support services for people with mental health issues.	Report to be presented to the Delegated Decision Panel	neil.evans@leeds.gov.uk

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<p>Request to enter into a Supporting People contract with St. Anne's Community Services for the St. Anne's Mental Health Floating Support Service at a total contract value of approximately £311,526.44 per annum. Authorisation to enter into a Supporting People contract with St. Anne's Community Services for the St. Anne's Mental Health Floating Support Service at a total contract value of approximately £311,526.44 per annum.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Quality assessment was undertaken during the life of the current contract. In addition consultation has also been carried out as part of the Mental Health sector review.</p>	<p>EIA Screening</p>	<p>simon.griffiths@leeds.gov.uk</p>
<p>Leeds Tenants Federation Approval of Annual Grant to Leeds Tenants Federation</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Development of the grant agreement is in partnership with Leeds Tenants Federation. Leeds Tenants Federation will develop their service plan.</p>	<p>Grant Agreement and LTF Service Plan</p>	<p>simeon.perry@leeds.gov.uk</p>

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Solar PV Scheme To appoint a provider to install Solar PV Systems on Council Houses, on a cost-neutral, or better, basis.	Director of Environment and Neighbourhoods	1/7/12	Proposed consultation with Executive Member for Environmental Services, relevant Ward Members and affected tenants	Delegated Decision Report	Phillip.charlton@leeds.gov.uk
Request for approval to vary the existing Supporting People Service Contract with Care & Repair (Leeds) for their Home Improvement Agency Services Approval to vary the existing Supporting People Service Contract with Care & Repair (Leeds) by increasing the value of the contract by a cost of £167,000 from 1.4.12 to 31.3.13 to provide enhanced Home Improvement Agency Services.	Director of Environment and Neighbourhoods	1/7/12	Quality assessment has been undertaken that involved detailed consultation with staff, clients and key stakeholders.	Report to be presented to the Delegated Decision Panel prior to decision being taken	nahim.mahmood-khan@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Young Carers Service Delegated decision required to award a new contract following conclusion of a procurement exercise.	Director of Children's Services	1/7/12	Consultation was undertaken with young carers prior to development of the service specification.	Award report to be presented at delegated decision panel	paul.bollom@leeds.gov.uk
PROVISION OF NEW MODULAR CLASSROOM ACCOMMODATION AT SWARCLIFFE PRIMARY SCHOOL Approval to proceed with works to provide additional accommodation at Swarcliffe Primary school in order to accommodate additional school pupils, and to incur expenditure from the approved capital programme	Director of Children's Services	1/7/12	Swarcliffe Primary School	Design and Cost Report	charlotte.foley@leeds.gov.uk

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<p>PROVISION OF NEW MODULAR CLASSROOM ACCOMMODATION AT NEW BEWERLEY PRIMARY SCHOOL</p> <p>Approval to proceed with works to provide additional accommodation at New Bewerley Primary school in order to accommodate additional school pupils, and to incur expenditure from the approved capital programme</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>New Bewerley Primary School</p>	<p>Design and Cost Report</p>	<p>charlotte.foley@leeds.gov.uk</p>
<p>Contract with Leeds Community Healthcare</p> <p>Request to waive contracts procedure rule 13 and enter into a new contract with Leeds Community Healthcare</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>n/a</p>	<p>Waiver Report</p>	<p>paul.bollom@leeds.gov.uk</p>

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<p>Youth Inclusion Projects, Inclusion Service, Substance Misuse Treatment            To agree the waiver of contracts procedure rule 13 to enter into contracts for the provision of: Youth Inclusion Projects, Inclusion Services, Substance Misuse Treatment.</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>Children's Services Directorate, Procurement Unit, Chief Officer Concerned</p>	<p>Proposals from the existing contracted providers</p>	<p>iain.dunn@leeds.gov.uk</p>

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<p>Leeds 10 Primaries PFI Project (PFI-10) - Outcome of TUPE Negotiations</p> <p>Recommendation that the Director of Children's Services approves this one off payment (actual figure to be confirmed within Decision Report) in respect of the TUPE settlement submitted through the 10 Primaries PFI Project.</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>		<p>LCC Decision Report/TUPE Reconciliation Data (Spreadsheet)</p>	<p>nigel.wilson@leeds.gov.uk/ matthew.cooper@leeds.gov.uk</p>
<p>School calendar - academic year 2013 - 2014</p> <p>To agree the school calendar for community and voluntary controlled schools, and SILCs for the academic year 2013-2014.</p>	<p>Director of Children's Services</p>	<p>1/7/12</p>	<p>Headteacher and Governor Forums and the Teachers Joint Consultative Committee.</p>	<p>School Calendar – academic year 2013-2014</p>	<p>vicki.white@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Framework Agreement for the Procuring of fixed play ground equipment including MUGAs, teen shelters and skateboard BMX equipment Awarding of the Framework Contract for the supply and installation of playground equipment for a period of 3 years from the 1<sup>st</sup> March 2012 with the option to extend for a further 2 years if so required.</p>	<p>Director of City Development</p>	<p>1/7/12</p>	<p>Parks and Countryside, Procurement Unit.</p>	<p>Tender Returns</p>	<p>martin.wright@leeds.gov.uk</p>
<p>Reinstatement works following fire damage at Temple Newsam Farm Authority to spend from insurance fund</p>	<p>Director of City Development</p>	<p>1/7/12</p>	<p>Corporate Procurement Unit, Insurance Section, Ward Members, Executive Member for Leisure</p>	<p>Design and Cost Report</p>	<p>anne.chambers@leeds.gov.uk</p>



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<p>ICT Services - Essential Software Upgrade            Replace essential elements of the Council's ICT software infrastructure. In particular execute phase 2 of the ICT 'Essential Services Programme' (ESP) and complete the migration from Novell to a fully interoperable Microsoft environment. Also upgrade the version of Oracle on many of our business critical applications. Upgrade important business software that is used by many users to ensure compatibility with Windows 7 and Office 2010.</p>	<p>Chief ICT Officer</p>	<p>1/7/12</p>	<p>ICT Commissioning Board, departmental and member communication ongoing and planned. Strategic Investment Board.</p>	<p>'Applications Infrastructure' Exec Board Report (2007), Essential Software Upgrade Business Case &amp; DDN, SIB Report.</p>	<p>dave.maidment@leeds.gov.uk</p>

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<p>ICT Services - Essential Hardware Upgrade. Replace essential elements of the Council's ICT hardware infrastructure. In particular the old and soon to be unsupported server infrastructure that supports many of our critical business systems – Housing, CT &amp; Benefits, Finance, HR Payroll etc. Also refresh old devices – PC's and laptops in anticipation of the rollout of Windows 7 and Microsoft Office 2010.</p>	<p>Chief ICT Officer</p>	<p>1/7/12</p>	<p>ICT Commissioning Board, departmental and member communication ongoing and planned. Strategic Investment Board.</p>	<p>Essential Hardware Upgrade Business Case &amp; DDN, SIB Report.</p>	<p>david.maidment@leeds.gov.uk</p>

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<p>ICT Services - Essential Data Centre improvements Build a more resilient 'active' - 'active' data centre configuration comprising two primary data centres for the Council rather than the present four data centres which only have limited resilience.</p>	<p>Chief ICT Officer</p>	<p>1/7/12</p>	<p>ICT Commissioning Board, departmental and member communication ongoing and planned. Strategic Investment Board.</p>	<p>Data Centre Improvements Business Case &amp; DDN, SIB Report.</p>	<p>dave.maidment@leeds.gov.uk</p>

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<p>ICT Services - Invest To Save Initiatives Invest in a range of initiatives to deliver services more efficiently and save the council money in the long term. Replace the IT Asset Management software with a more efficient product and so better manage the estate. Continue the programme of server virtualisation and so create a more efficient and supportable environment. Start to look at 'cloud' service options as a consumer and potentially a provider. Further develop more 'Bring Your Device' options.</p>	<p>Chief ICT Officer</p>	<p>1/7/12</p>	<p>ICT Commissioning Board, departmental and member communication ongoing and planned. Strategic Investment Board</p>	<p>Invest To Save Business Case &amp; DDN, SIB Report.</p>	<p>david.maidment@leeds.gov.uk</p>

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Annual Pedestrian Crossing Review 2012 Chief Officer of Highways and Transportation to approve the proposals made in the report as the basis for the 2012/13 programme for introducing new pedestrian crossings	Chief Officer (Highways and Transportation)	1/7/12	Local members are advised of the progress made with their requests by the Traffic Section and notified of the final outcome of the review. Once approved each individual scheme is then taken forward for a separate delegated decision for detailed design and construction – this includes consultations with ward members and affected frontages.	Design and Cost Report - Annual Pedestrian Crossing Review 2012	kasia.speakman@leeds.gov.uk

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<p>Proposal to allow hackney carriages (taxis) to use bus lanes</p> <p>1) Authorise development and preparation of proposals to allow the use of all city bus lanes by hackney carriages (taxis).2) Request the City Solicitor to advertise Traffic Regulation Orders for the change of use of bus lanes and, if no valid objections are received, to make, seal and implement the Order(s) as advertised. 3) Progress the detailed design and specification of signing and lining changes required to support the Traffic Regulation Orders.</p>	<p>Chief Officer (Highways and Transportation)</p>	<p>1/7/12</p>	<p>Highways Board circulation, Stakeholder and Statutory consultation associated with TRO's</p>	<p>Report to the Chief Officer (Highways and Transportation)</p>	<p>andrew.hall@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Morley Conservation Area To amalgamate and extend the Morley Town Centre and Morley Dartmouth Park Conservation Area into the Morley Conservation Area and adopt the Morley Conservation Area Appraisal and Management Plan as non-statutory planning guidance	Chief Planning Officer	1/7/12	Ongoing consultation since May 2008 with the local community, Ward Members, Morley Town Council and Other bodies	Report and Morley Conservation Area Appraisal and Management Plan	phil.ward@leeds.gov.uk
Occupational Health Services and Complementary Framework Services Award of contracts	Director of Resources	1/7/12	Subject to Call in	Award Report	kathryn.tarrant@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request to invoke Contract Procedure Rule 25.1 to allow the invocation of the 1 year extension period, to the existing 2(+1) contract with St. Anne's Community Service's for Ex-Trust Group Homes at a total contract value of approximately £442,460.32</p> <p>Authorisation to invoke Contract Procedure Rule 25.1 to allow the invocation of the 1 year extension period, to the existing 2(+1) contract with St. Anne's Community Service's for Ex-Trust Group Homes at a total contract value of approximately £442,460.32 per annum</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Consultation Invocation of extension to existing contract previously authorised to ensure continuity of service delivery. Service will be subject to review and possible remodelling during 2013 as part of forthcoming Sector Review of supported living services for people with a Learning Disability.</p>	<p>Report to be presented to Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>



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<p>Total Heat - Extension of current framework contract until 31st March 2014  This Framework contract enables ALMOs and BITMO to procure the installation of gas and eclectic heating systems. This assists the authority maintain its homes as well as maintain the Decent Homes Standard in Leeds.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Previously undertaken: ALMOs/ BITMO have requested that this Framework contract is extended.</p>	<p>The report only</p>	<p>Simeon Perry  simeon.perry@leeds.gov.uk</p>

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<p>Request to extend the 12 month extension to the 2(+1) year contract held with Community Links at an annual value of £1,034,148.42</p> <p>Request to invoke the 12 month contract extension to the 2 (+1) year contract held with Community Links at an annual value of £1,034,148.42. This will ensure service continuity pending the implementation of the recommendations of the mental health sector review.</p>	<p>Director of Environment and Neighbourhoods</p>	<p>1/7/12</p>	<p>Consultation has been undertaken with mental health service clients as part of a quality assessment visit and as part of the consultation during the sector review process.</p>	<p>Report to be presented to Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods luke.myers@leeds.gov.uk</p>

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Learning Disability Day Service Modernisation Refurbishment of Bramley Fulfilling Lives Building Release/authority to spend £250K Capital for Refurbishment of Bramley Fulfilling Lives Building	Director of Adult Social Services	1/7/12	Extensive consultation has taken place over the last 3 years with service users, carers, staff and Elected Members as part of the Learning Disability Day Service Modernisation programme	DDP Report and EDCI Impact Assessment	andrew.rawnsley@leeds.gov.uk

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<p>Advocacy Consortia Model To approve request to invoke Contracts Procedure Rule 31.1 to waive Contract Procedure Rule 13 to enter into a contract with the Advonet from 1<sup>st</sup> April 2013 to 31<sup>st</sup> March 2016.</p>	<p>Director of Adult Social Services</p>	<p>1/7/12</p>	<p>The joint advocacy review in 2009 included extensive consultation with service users and demonstrated that there is a strong case for advocacy services but that they were working under pressure and in some cases lacked resources to be able to extend their services. Since this time there has been ongoing consultation with advocacy providers and their customers, including involvement of management steering groups. ASC, NHS, ABL and Advocacy providers have worked closely together to develop this model in order to ensure it is fit for purpose and will continue to do so. A 'Briefing Paper' was presented to Councillors on January 27<sup>th</sup> 2012 outlining the action undertaken to date and the future plans for short term, issue based independent advocacy in the city. Throughout the duration of the contract consultation will take place with customers and stakeholders to assess the effectiveness of the service.</p>	<p>Waiver Report</p>	<p>mick.ward@leeds.gov.uk</p>

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<p>Broadband for economic growth To seek authority to spend £3m to roll out super fast, ultra fast and wireless in Leeds.</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Ward Members, Executive Member for the Development and Economy, Executive Member for Leisure, Jobs and Skills, industry consultation and business surveys and engagement.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>tom.holvey@leeds.gov.uk</p>

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<p>RE:FIT phase 2</p> <ul style="list-style-type: none"> <li>- Approve the project proposals for RE:FIT phase 2, including the associated portfolio of buildings.</li> <li>- Approve the injection of £1.500 million into the capital programme, to be fully funded by unsupported borrowing.</li> <li>- Approve the expenditure of up to £1.500 million on this project.</li> <li>- Delegate authority to the Director of City Development to approve any changes to the portfolio of buildings falling under the RE:FIT phase 2 proposals, in terms of additions or removals.</li> <li>- Delegate authority to the Director of City Development to approve the award of the contract.</li> </ul>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Stakeholders (council functions and buildings) are currently being consulted on the proposals and there will be continued dialogue and consultation throughout the entire process. Furthermore, the lead members with portfolios covering sport and active recreation, environment, and heritage are in the process of being briefed.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>polly.cook@leeds.gov.uk</p>

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Environment Policy Refresh To endorse the updated Environment Policy	Executive Board (Portfolio: The Environment)	18/7/12	The environment policy has been discussed with the Executive Member for the environment, CLT and Directorate Senior Management Teams.	The report to be issued to the decision maker with the agenda for the meeting	jon.andrews@leeds.gov.uk
Proposed Hotel alongside the Arena, Clay Pit Lane, Leeds 2 Approval in principle to leasing a site for the development of a hotel alongside the Arena, Clay Pit Lane, Leeds 2	Executive Board (Portfolio: Development and the Economy)	18/7/12	Ward Members, Executive Member	The report to be issued to the decision maker with the agenda for the meeting	richard.fenton@leeds.gov.uk
Quarry Hill - Revised Terms for Disposal Approval of revised terms for disposal.	Executive Board (Portfolio: Development and the Economy)	18/7/12	Executive Member for Development and the Economy	The report to be issued to the decision maker with the agenda for the meeting	edward.rowland@leeds.gov.uk

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<p>Resident Permit Parking Policy To approve the draft Resident Permit Parking Policy</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>The report is based on the current working practices developed following the consultation on specific schemes and has been discussed with the Executive Member for City Development. Individual scheme reports would still require approval from the Highways and Transportation Board which details the community consultation on a scheme.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Derek Howell howard.claxton@leeds.gov.uk</p>
<p>Treasury Management Year End Report 2011/12 To approve the treasury management year end report 2012/12</p>	<p>Executive Board (Portfolio: Leader of Council)</p>	<p>18/7/12</p>	<p>None</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Alan Gay, Director of Resources alan.gay@leeds.gov.uk</p>



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<p>Capital Programme Quarter 1 update for 2012 - 2015 To provide a quarter 1 update on the capital programme over the period 2012-2015</p>	<p>Executive Board (Portfolio: Leader of Council)</p>	<p>18/7/12</p>	<p>None</p>	<p>The report to be issued to the decision maker with the agenda for the the meeting</p>	<p>Alan Gay, Director of Resources alan.gay@leeds.gov.uk</p>
<p>Community Asset Transfer of the former Holbeck Day Centre to Holbeck Elderly Aid To grant a 50 year peppercorn lease on a full repairing and insuring basis for the former Holbeck Day Centre to Holbeck Elderly Aid.</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Holbeck Elderly Aid have undertaken consultation with potential users and the wider community as part of their detailed feasibility study. Local people and other stakeholders, including the Holbeck Partnership Steering Group, have been given the opportunity to help Holbeck Elderly Aid develop their plans and findings have been incorporated into the final proposal.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Neil Charlesworth neil.charlesworth@leeds.gov.uk</p>

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<p>Community Asset Transfer of Holbeck Youth Centre to Health for All (Leeds) Ltd To grant a 25 year peppercorn lease on a full repairing and insuring basis for Holbeck Youth Centre to Health for All (Leeds) Ltd.</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Health for All (Leeds) Ltd have undertaken consultation with all centre users and with the wider community through the Holbeck Steering Group. Support for the proposal has been unanimous. Consultees have been actively engaged and have contributed to the design process through workshops held at the centre.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Neil Charlesworth neil.charlesworth@leeds.gov.uk</p>

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<p>Community Asset Transfer of the former Bramley Lawn Day Centre to Bramley Elderly Action To grant a 25 year peppercorn lease on a full repairing and insuring basis for the former Bramley Lawn Day Centre to Bramley Elderly Action. The transfer will enable Bramley Elderly Action to open a new community facility in Bramley &amp; Stanningley Ward that will be available to all residents of the local area, with a particular focus on older people.</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Bramley Elderly Action have undertaken consultation with potential users and the wider community, including an open day held in September 2011. Local people have been given the opportunity to help Bramley Elderly Action develop their plans and findings have been incorporated into the final proposal.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Neil Charlesworth neil.charlesworth@leeds.gov.uk</p>

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Travel Plan SPD Approve Travel Plan Supplementary Planning Document as adopted part of the Local Development Framework.	Executive Board (Portfolio: Development and the Economy)	18/7/12	The draft SPD has gone through significant internal consultation and a full statutory external consultation. Amendments have been made to the SPD as a result of these conditions.	The report to be issued to the decision maker with the agenda for the meeting	nathan.huntley@leeds.gov.uk
PROVISION OF NEW MODULAR CLASSROOM ACCOMMODATION AT HUGH GAITSKELL PRIMARY SCHOOL Approval to proceed with works to provide additional accommodation at Hugh Gaitskell Primary school in order to accommodate additional school pupils, and to incur expenditure from the approved capital programme	Executive Board (Portfolio: Children's Services)	18/7/12	Hugh Gaitskell Primary School	The report to be issued to the decision maker with the agenda for the meeting	alex.macleod@leeds.gov.uk

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<p>Permission to consult on school place expansions for 2014  Permission to consult on proposals for permanent school places for 2014</p>	<p>Executive Board  (Portfolio: Children's Services)</p>	<p>18/7/12</p>	<p>All ward members to be consulted prior to Exec Board to ensure they support testing through consultation. If approved, a formal statutory 6 week consultation period would follow 11 June to 27 July 2012 with prescribed consultees and other local stakeholders. This would include area committees and all ward members city wide.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>stuart.gosney@leeds.co.uk</p>

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<p>Re-provision of the Five Neighbourhood Network Services in the East Area of Leeds Award of the Contracts for the Five Neighbourhood Network Services in the East Area of Leeds.</p>	<p>Executive Board (Portfolio: Adult Social Care)</p>	<p>18/7/12</p>	<p>The tendering exercise has used the same service specification as the 2009 citywide Neighbourhood Network tender and the process has been developed to have greater engagement with key stakeholders, including older people, carers, service providers, the third and independent sectors and Elected Members</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>mick.ward@leeds.gov.uk</p>

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Amendments to Council Business Plan 2011-15 Refresh of plan to ensure it remains up to date with updates to targets for 2012/13 and amendments to reflect changes in Director responsibilities.	Executive Board (Portfolio: Leader of Council)	18/7/12	Proposed changes going to Scrutiny Boards in June 2012	The report to be issued to the decision maker with the agenda for the meeting	Heather Pinches heather.pinches@leeds.gov.uk
NGT - update on progress and spending approvals Update on progress / approval to spend	Executive Board (Portfolio: Development and the Economy)	18/7/12	Extensive consultation already undertaken	The report to be issued to the decision maker with the agenda for the meeting	andrew.wheeler@leeds.gov.uk

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<p>Holt Park District Centre</p> <p>1) Approval to the Draft Informal Planning Statement as a guide to future development proposals for this site.</p> <p>2) Approval to commence public consultation on the draft Informal Planning Statement</p>	<p>Executive Board (Portfolio: Development and the Economy)</p>	<p>18/7/12</p>	<p>Executive Member for Development and the Economy and Ward Members</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>ben.middleton@leeds.gov.uk</p>



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<p>Adult Social Care Technology Component Business Replacement of the current Adult Social Care case management recording system and supporting technical components. Presentation of final business case, approval of recommended option and supporting funding.</p>	<p>Executive Board (Portfolio: Adult Social Care)</p>	<p>18/7/12</p>	<p>Adult Social Care staff at all levels Adult Social Care Partners (via Informatics board)</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Steve Hume steve.hume@leeds.gov.uk</p>
<p>Changing the Workplace Programme Approval of detailed Business Case including funding approval for delivery of phase 1. Draft Heads of Terms approval plus agreement on delegated decision for final HOT.</p>	<p>Executive Board (Portfolio: Leader of Council)</p>	<p>18/7/12</p>	<p>CLT, Cabinet</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>jane.watson@leeds.gov.uk</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
Outcome of statutory notice regarding change of age range of Brodetsky Primary School Decision on proposal to change of age range of Brodetsky Primary School	Executive Board (Portfolio: Children's Services)	18/7/12	The proposal is brought forward by the governing body of the school, who have managed the consultation process and have consulted local ward members.	The report to be issued to the decision maker with the agenda for the meeting	stuart.gosney@leeds.gov.uk
Monthly Financial Health Report 2012/13 In noting the financial position for the month for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Leader of Council)	18/7/12		The report to be issued to the decision maker with the agenda for the meeting	Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
<p>Charges for Non-Residential Adult Social Care Services To set out the work undertaken on the further review of charges approved by Executive Board in July 2011 and request Executive Board to approve proposals that will be subject to public consultation</p>	<p>Executive Board (Portfolio: Adult Social Care)</p>	<p>18/7/12</p>	<p>A three-month public consultation period will take place on the proposals before Executive Board is asked to approve any changes. The consultation will involve service users and carers, service user and carer led groups and forums, VCFS organisations, partner organisations, staff and elected members. Consultation methods will be tailored to the stakeholder groups and will include briefing documents, the opportunity to respond in writing or electronically via Talking Point, and group discussions. Elected members are involved in developing the proposals for consultation through a cross party Members Advisory Board.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Ann Hill Ann.hill@leeds.gov.uk</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
Land Proposals for Eastgate Development To move forward with land assembly proposals for the Eastgate Development	Executive Board (Portfolio: Development and the Economy)	18/7/12	Leader and Executive Member for Development and the Economy	The report to be issued to the decision maker with the agenda for the meeting	rowena.hall@leeds.gov.uk
Leeds Community Learning Programme 2012-13 Award of contract(s) following a procurement exercise, to deliver Community Learning provision from August 2012 (Formal First Step and Community Learning funding)	Director of Environment and Neighbourhoods	30/8/12	Consultation has taken place with the Executive Member Leisure and Skills and the Executive Board Member, formerly Neighbourhoods, Housing and Regeneration. There has been specific internal consultation with Children's Services and City Development and external partners including Jobcentre Plus, the Skills Funding Agency, training providers and local FE/HE representatives	None	sue.wynne@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Provision of Transport for Leeds City Council Staff engaged on Council Business To agree the award of Tender for the Provision of Transport for Leeds City Council Staff engaged on Council Business	Chief Officer Resources and Strategy	1/9/12	Planning Policy and Improvement, Procurement Unit, Chief Officer concerned	Tender Submissions	suzanne.hopes@leeds.gov.uk
Outcome of consultation on expansion of school places for 2014 Permission to publish statutory notices for the proposals	Executive Board (Portfolio: Children's Services)	5/9/12	The report will summarise the formal statutory 6 week consultation period held 11 June to 27 July 2012 with prescribed consultees and other local stakeholders. This includes area committees and all ward members city wide.	The report to be issued to the decision maker with the agenda for the meeting	stuart.gosney@leeds.gov.uk

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
<p>Procurement of replacement Customer Relationship Management (CRM) system Approval to proceed with the recommended procurement exercise to replace the existing Customer Relationship Management (CRM) system, including approval of associated funding</p>	<p>Executive Board (Portfolio: Leader of the Council)</p>	<p>5/9/12</p>	<p>Current CRM users across the Council, ICT Commissioning Board, Customer Strategy Board.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>adam.quesne@leeds.gov.uk</p>
<p>Learning Disability Day Service Modernisation Refurbishment of Rothwell Fulfilling Lives Building Release / authority to spend £1,100,000 Capital for refurbishment of Rothwell Fulfilling Lives Building</p>	<p>Executive Board (Portfolio: Adult Social Care)</p>	<p>5/9/12</p>	<p>Extensive consultation has taken place over last 3 years with service users, carers, staff and Elected Members as part of the learning Disability Day Service Modernisation programme; further consultation will take place including Ward Members</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>andrew.rawnsley@leeds.gov.uk</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
<p>Monthly Financial Health report 2012/13 In noting the financial position for the month for the Authority, a decision will be required as to the treatment of any variation identified.</p>	<p>Executive Board (Portfolio: Leader of Council)</p>	<p>5/9/12</p>		<p>The report which will be issued to the decision maker with the agenda for the meeting</p>	<p>Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk</p>
<p>Monthly Financial Health report 2012/13 In noting the financial position for the month for the Authority a decision will be required as to the treatment of any variation identified</p>	<p>Executive Board (Portfolio: Leader of Council)</p>	<p>17/10/12</p>		<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Doug Meeson, Chief Officer (Financial Management) doug.meeson@leeds.gov.uk</p>

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
<p>Outcome of competitions for two new primary schools To determine the outcome of the competitions held to open two new primary schools.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>17/10/12</p>	<p>The competitions were approved following formal statutory consultation held 12 Sep – 11 Oct 2011. This included consultation with and members directly and through area committees, and with all other stakeholders. Following the competition, a statutory notice was published describing the bids received, and advertised to ward members and all other stakeholders. A public meeting was held during the notice period, to allow members of the public and other stakeholders to find out more about the bids. Information on the views expressed during that notice period form the basis of the report.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>stuart.gosney@leeds.gov.uk</p>



## **NOTES**

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising one or more wards

### **Executive Board Portfolios**

### **Executive Member**

Leader of Council

Councillor Keith Wakefield

Deputy Leader and Executive Member for  
Children's Services

Councillor Judith Blake

Deputy Leader and Executive Member for  
Neighbourhoods, Planning and Support  
Services

Councillor Peter Gruen

Executive Member for Leisure and Skills

Councillor Adam Ogilvie

Executive Member for Development and the  
Economy

Councillor Richard Lewis

Executive Member for the Environment

Councillor Mark Dobson

Executive Member Adult Social Care

Councillor Lucinda Yeadon

Executive Member for Health and Well Being

Councillor Lisa Mulherin

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

## LEEDS CITY COUNCIL

### BUDGET AND POLICY FRAMEWORK DECISIONS

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>
Budget	Council	February 2013	Via Executive Board, Scrutiny Board (Resources and Council Services), relevant stakeholders	Report to be issued to the decision maker with the agenda for the meeting covering the following reports a) Revenue Budget b) Council Tax c) Capital Programme d) Treasury Management	Director of Resources
Vision for Leeds	Council	To be confirmed	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Planning, Policy and Improvement)
Children & Young People's Plan (includes Children and Families City Priority Plan and Youth Justice Plan)	Council	July 2013	Via Executive Board, Scrutiny Board (Children and Families), Leeds Initiative Board, Children's Trust Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Council Business Plan	Council	July 2013	Via Executive Board, all Scrutiny Boards	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>
Development Plan documents	Council		Via Executive Board, Scrutiny Board (Regeneration)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Plans and alterations which together comprise the Development plan	Council		Via Executive Board, Scrutiny Board (Regeneration)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Licensing Authority Policy Statement (Gambling Policy)	Council	November 2012	Via Executive Board, Scrutiny Board (Resources and Council Services), Licensing Committee, stakeholders, general public, Ward Members, current licensees	Report to be issued to the decision maker with the agenda for the meeting, including the new policy, consultation report and relevant sections from the Gambling Act 2005.	Director of Resources
Insertion of Large Casino Section	Council	18 <sup>th</sup> January 2012			
Health and Wellbeing City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Health & Wellbeing and Adult Social Care), Leeds Initiative Board, Health and Wellbeing Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Care

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>
Safer and Stronger Communities Plan (includes Safer and Stronger Communities City Priority Plan)	Council	July 2013	Via Executive Board, Scrutiny Board (Safer and Stronger Communities), Leeds Initiative Board, Safer and Stronger Communities Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods
Sustainable Economy and Culture City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Sustainable Economy and Culture), Leeds Initiative Board, sustainable Economy and Culture Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Housing and Regeneration City Priority Plan	Council	July 2013	Via Executive Board, Scrutiny Board (Regeneration), Leeds Initiative Board, Housing and Regeneration Partnership Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods

<b>Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be considered by Decision Maker</b>	<b>Lead Officer</b>
Local Flood Risk Management Strategy	Council		Via Executive Board, Scrutiny Board (Sustainable Economy and Culture)	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

**NOTES:**

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council ( a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.